

IPN Nurse Graduate Mentor Program

FREQUENTLY ASKED QUESTIONS

Who is IPN?

IPN is Australia's largest operator of Medical Centres with a network of around 200 modern practices across the Australian Capital Territory, New South Wales, Queensland, South Australia, Tasmania, Victoria and Western Australia.

Our Mission is to be the best provider of quality facilities and services for Doctors and their patients. Listed on the Australian Stock Exchange, IPN supports better medicine through the provision of professional property management, premium Nurse and Reception staff, cutting-edge practice management software, quality finance and accounting services, expert practice management consultancy and responsive business development and marketing support for our 1,500+ partner-Doctors.

IPN is the preferred Employer of approximately 700 Nurses and 1,500 practice staff across Australia.

What is IPN's Nurse Graduate Program?

A program specifically designed to provide Nurse Graduates with personalised mentor support, invaluable clinical experience and quality professional development in General Practice. Structured in two phases, this comprehensive program offers you:

- Mentorship** - a 12 week orientation period where you are buddied with an experienced IPN Nurse Mentor and thoroughly inducted into IPN General Practice processes, procedures, patient care and Gold Standards of Service.
- Employment** - a 12 month Australian Workplace Agreement with IPN where you will be assigned to one principle IPN Medical Practice and circulate around IPN's practice network to further develop your clinical expertise, Nurse-support network and professional scope. Upon completion of the program, continued employment with IPN is likely, yet your learning and professional development won't stop there because IPN is a Registered Training Organisation that provides Staff with nationally accredited and recognised business qualifications.

Why choose IPN's Nurse Graduate Program?

Because IPN offers you a number of benefits over other Graduate Programs including:

- Personalised attention from experienced Mentors
- Quality on-the-job training
- Limited shift work
- Career progression opportunities
- Role variety
- Flexible working locations

Because IPN's business model is built up on the provision of equitable, sustainable and accessible community-based healthcare, as reflected in *Our Values* which are:

Thought Leadership – IPN implements initiatives which improve the lifestyle of our Staff and Doctors, enhance the services and profitability of our Medical Centres and lead to the advancement of General Practice.

Caring Medicine – IPN promotes ethical, appropriate clinical management and employs Staff that show compassion and sensitivity when serving patients and the community.

Individual Development – IPN provides quality resources and opportunities for its Staff and Doctors to encourage them to achieve their personal aspirations and develop their professional expertise.

Collaboration – IPN encourages its people to work together, to actively involve themselves in initiatives and to seek to realise the sense of belonging that comes from being a part of the organisation.

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What do I need to be eligible for the program?

- A completed *IPN Nurse Graduate Program Application Form*
- Nursing qualifications with a registered Australian University, TAFE or other organisation within the last 12 months
- A current Nursing Registration Certificate
- A Senior First Aid Certificate

What's the application process?

You are advised to forward your application as early as possible to ensure consideration as program positions are limited and applications are processed on a first in first served basis.

- Step 1.** Submit an application form, including supporting documentation. Please keep a copy of your application for reference.
- Step 2.** You will be advised in writing of the outcome of your application within 3 weeks from receipt of your application form. If successful, you will be invited for an interview at a mutually suitable time.
- Step 3.** On approval, you will be forwarded a Letter of Offer which will stipulate the program start date, your primary IPN Location, AWA Contract and Payroll Form. These Forms must be completed and returned to IPN within 10 working days of receipt to indicate your acceptance of the Program place.

How can I find out more information?

To find out more about *IPN's Nurse Graduate Program* phone our Program Coordinator, Melanie Simons, today on 0417 748 086 or email melanie.simons@ipnet.com.au.

To find out more about IPN and our Medical Centre locations, please visit www.ipn.com.au.